

Burrard Civic Marina Community Association

Annual General Meeting - AGENDA

July 5, 2017, 7 PM, at the Billy Bishop Legion Pub, 1407 Laburnum St., Vancouver.

1. Call to Order

Meeting called to order at 7:20 PM

2. Proof of Quorum

Per the Association bylaws, which are based on the **Society Act** Schedule B, (without modifications), Part 4 (Proceedings at General Meetings), article 16(3) states that:

“a quorum is 3 members present or a greater number that the members may determine at a general meeting.”

There being 12 members present, the quorum requirement had been met.

3. Proof of Notice

Proof of Notice is covered under the **Society Act** Schedule B under Part 11 (Notices to Members), as follows:

58 A notice may be given to a member, either personally or by mail to the member at the member's registered address.

59 A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that the notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.

60 (1) Notice of a general meeting must be given to
(a) Every member shown on the register of members on the day notice is given, and
(b) The auditor, if Part 10 applies.

Note that sending notice by e-mail is considered an acceptable alternative to sending notices by mail, and while not explicitly stated, two weeks notice is considered standard practice. Notice was given by e-mail on Thursday June 15th, to all members subscribed to the BCMCA e-mail forum.

4. Previous Minutes (attached)

The previous minutes were approved.

5. Old / Ongoing Business

a. Shoreline Cleanup (Sept 2016)

The membership agreed the previous Shoreline Cleanup was a success, and that we should do it again. However due to ongoing construction work, we may need to postpone to October. The Directors will look into signing up for the annual Cleanup.

b. Swap Meet (April 29, 2017)

The previous swap meet was also a success, and we should do another, perhaps in October or November.

c. Kids Life Jacket Kiosk

Possibly the City or Coast Guard may be able to contribute funding. JC to investigate. A location is available inside the north gate which could be used. One of the office staffers has informed that the office has some loaner life jackets available, but this is not advertised. It was suggested if we were to buy life jackets, we mark them with "Donated by the BCMCA" to discourage theft. Probably best to hold off on constructing a kiosk until after the construction project is done.

d. Diver hull cleaning

This was also a success, as usual. We will organize another hull-cleaning group effort next spring.

e. Marina Renewal Project

i. Progress to date

Upland work awarded to Kingston Construction, and work is in progress. Word is that the in-water work has been awarded to Blue Water Systems.

ii. Upcoming work phases

We are now informed by the office that in-water work won't commence until late Fall. Presumably head floats G, and G-L are being done, though apparently the tender allowed them to be bid on separately. This should be clarified. A member reports that the tender did not specify GFI plugs, or fire alarm bells. These would be serious shortcomings. We have received very little information to date.

A motion was made that the BCMCA should request an on-site meeting with the project manager (David Whittier) of the Parks Board. Motion was seconded and approved.

iii. Future action – Capital Plan funding

The next civic election will be in the fall of 2018. This dictates the timing of submitting Capital Plan proposals. The BCMCA should be prepared to request further marina repairs and upgrades at that time, perhaps focusing on a replacement of the head float for the west basin. Valet dinghy storage was also suggested as a possibility.

6. Financial Report

Financial report was presented by Treasurer Peter Vanderuguten and JC d'Almeida:

	Income	Expenses	Total
Opening Balance (April 30/2016)			\$849.64
Membership fees collected:	\$575.00		\$1,424.64
Ministry of Finance (Annual Society Registration Filing Fee)		\$25	\$1,399.64
Expenses (mostly group BBQ supplies)		\$154.54	\$1,245.10
Bank fees		27.85	\$1,217.25
Balance as of May 31/2017			\$1,217.25

Note: membership dues for most members at the AGM were collected at the time of the AGM, this is not included in the table above.

A motion was made to waive the need for an audit for this year. Motion was seconded and approved.

7. Membership Update

Note that membership is by boat, not individual, so generally one could consider that each boat represents 2 persons. However for voting purposes, the policy is "One boat – one vote". As reported at 2016's AGM, membership was over 40.

Membership continues to grow: JC reports that we now have 54 boats as members.

8. Election of Directors

There are five (5) Director positions to be filled. If there are more than five volunteers for Director positions, an election will be held.

Directors for 2016-2017 were:

- JC d'Almeida
- Peter Vandergugten
- Marie-Anne Alward
- Ken Christie
- Sean Smith

Marie-Anne Alward announced she would be stepping down. The BCMCA thanks Marie-Anne for her volunteer efforts. Mark Crosby offered to stand for a Director position, and the remaining past Directors also offered to stand again. There being no others offering to stand for Director, the following five persons were acclaimed:

- JC d'Almeida
- Peter Vandergugten
- Mark Crosby
- Ken Christie
- Sean Smith

A motion was presented to accept the nominations, which was seconded and approved.

9. New Business

a. Shoreline cleanup 2017

As discussed previously, we will do this event again.

b. Safety / Security Issues

i. Rotten boards at finger hinges

Some have been replaced already. The office has been fairly quick to respond to complaints, as this is clearly a safety issue.

ii. Broken glass at west side entrance canopy

No action, despite at least two complaints to the office to date.

iii. Lack of fire bells on docks

It was pointed out that if there was a fire, there are no alarm bells on the docks, thus no way to alert patrons to any danger. Especially dangerous is someone is below decks, possibly asleep.

iv. Vehicle Gate replaced

Apparently a cyclist recently hit the gate at night so hard it was broken, and the cyclist was hospitalized. A new gate has been installed with red LED lighting for better visibility.

v. Bike Lane

The bike lane crossing the parking lot entrance continues to be a hazard, with cyclists going too fast and many near-collisions with both vehicles and pedestrians. It was suggested that staggered gates should be installed which would force cyclists to stop, dismount, and walk bikes around them.

vi. Fire truck parking

A member pointed out that when the fire truck occasionally parks just inside the parking lot gate, visibility for vehicles coming around from either side is severely restricted. The member pointed this out

to fire dep't personnel at the time, and received a reply that they will continue to park there until the Marina Office informs them of some other assigned parking spot.

vii. Decorative fish on parking lot fence

A member pointed out that the decorative fish mounted along the chain-link fence also partially blocks the view of oncoming cyclists when exiting the parking lot.

viii. Life rings with alarm system

A member informed the group that a company (Eaton) manufactures life rings which have an automatic alarm function, if someone needed to use one in an emergency then the office could be automatically alerted. This should be suggested to the Parks Board.

ix. Drop-off at bottom of boat ramp

A member pointed out that there is a drop-off at the bottom of the boat ramp, which can catch users unaware at low tides, vehicles or trailers could become stuck if they went off this drop off. This should be pointed out to the Parks Board.

c. Junk on dinghy floats (old cushions, etc.)

Much of the junk is still there, including logs, an old tire, and other debris, some in the water. The office seems very lax about cleaning this up. This seems contrary to the City's stated goal of making False Creek "swimmable" by 2018.

d. Proposal re: "Sea Bin" floating junk skimmer

JC has researched this concept, it is still at the developmental stage and has not been used in North America yet, but it should be promoted to the Parks Board as a pro-active idea for dealing with pollution and floating plastic.

e. Partnership with Fraser River-keepers (clean water strategy)

A discussion about what the goals and work of the Fraser River-Keepers to monitor water quality through scientific lab testing and highlight real pollution sources was given by JC and Sean. The membership widely supported the FRK goals, and several volunteered to assist in projects to collect water samples and take FRK staff around to various sites by boat. JC and Sean will assist in coordinating efforts with FRK

f. Making the current "lounge" into a workshop

It was suggested that we should take a closer look at how the Vancouver Rowing Club's workshop is set up, especially in regard to liability issues with power tools. Sean has contacts at VRC and has offered to investigate. A well-researched proposal will help make the case for this goal.

g. Tool library for members

See above.

h. Reclaiming the caretaker's suite as a members lounge

Several members have complained that the Caretaker's Suite is under-utilized by the Contemporary Art Gallery (CAG), and when they do hold events there, they are not open to the marina users. The theme of the artists efforts seemingly have nothing to do with the marina environs, water, or boating. As such, it is a mis-use of the space, and is contrary to the City's stated goal of getting more people interested in water-sports and the marine environment.

The BCMCA could put on various boating safety related courses and seminars in this space, which would be a much more positive use of the space. Other boating groups, such as the Cal racing club, Blue-water Sailing, Barnet Sailing Co-op, etc., could all make use of the space. It was suggested that perhaps a compromise could be offered where the CAG could continue to hold a monthly artists open-house, as they seem to have little use for the space other than that.

i. Club burgee (design suggested by Peter Derviller)

The membership largely liked the proposed burgee, but a few questions were brought up which should be clarified, namely:

- *Make the burgee a standard burgee size*
- *What would the colours be? (example given was black & white only)*
- *Would the bridge pattern be too complex & expensive to produce?*

Sean said he has recently received an order of club burgees for his yacht club from a local supplier who works at home and charges a reasonable price, of about \$25 per burgee. He can ask for a quote once the colours are decided upon.

j. Fire Extinguisher Testing

A member suggested that perhaps we might find someone who could do bulk testing of fire extinguishers and offer us a group discount. This would be a safety benefit, as many boaters put off having extinguishers tested due to the cost. Pacific Fire Testing was suggested as a candidate firm to inquire with. We would need a minimum number of boaters interested, of course. Perhaps this could be set up at the same time as the diver hull-cleaning.

k. Wi-fi

Wi-fi continues to be very spotty and random. This could be a safety issue of boaters are depending on it for marine weather reports prior to departing on boating trips.

l. Promote BCMCA

A member suggested we should do another promotion drive by posting short notices or flyers about the BCMCA on boats around the marina.

m. Oil recycling moved

The oil recycling facility has been moved to some other location. Marina users were not informed of this by the office, and used oil continues to be dropped off at the same location.

n. Marina Financials

Last summer a member received a copy of the previous 6 years of financials for Burrard Civic Marina, (2011 through 2016 July) through a Freedom of Information Act (FOIA) request. The information was shared with those present, and confirms that the marina continues to generate an annual surplus of over \$1 million dollars most of the time.

10. Meeting Adjournment

The meeting was adjourned at 10:09 PM