

## Meeting Minutes of Burrard Civic Marina Community Association (internal meeting), June 18, 2013 at 7:15 PM

### In attendance:

- Sean Smith
- Grant Phillips
- Ken Christie
- Mike Ford
- Sharon Buchner

### Topics Discussed:

- **Society Status** – At the previous meeting, the attendees decided to adopt the standard set of bylaws provided by the Society Act, which are available online at:

[www.bcregistryservices.gov.bc.ca/local/bcreg/documents/reg20/schedule\\_b.pdf](http://www.bcregistryservices.gov.bc.ca/local/bcreg/documents/reg20/schedule_b.pdf)

Our Constitution is as follows:

The purposes of the society are:

- (a) To promote boating safety at Burrard Civic Marina.
- (b) To encourage fair value for user fees at Burrard Civic Marina.
- (c) To protect the environment at Burrard Civic Marina.
- (d) To promote boating for the common person.

All the necessary paperwork and filing fees have been sent to Victoria by registered mail, at the time of the meeting no return correspondence had yet been received.

#### ○ **Mission Statement:**

Ken Christie had previously suggested a Mission Statement as well, as follows:

“The BCMCA supports a safe boating and docking environment for its members who are moored at the Marina. We support the sharing of knowledge and skills on boating, on maintaining a healthy marine environment and on speaking out for fair value for services provided from rates charged.”

The attendees voted in favour of adopting this as our Mission Statement.

#### ○ **Logo:**

Some discussion was also held that we need an appropriate logo, perhaps something including symbology suggestive of the Burrard Bridge, a sailboat, and a power boat.

#### ○ **Annual General Meeting and Membership Period:**

The topic of when the group should have an Annual General Meeting (AGM), as well as renewal of membership fees, was discussed. The consensus was that membership should coincide with the renewal of moorage leases (every April 1<sup>st</sup>), and that an AGM should follow sometime in the month of May, as this allows new arrivals to hear about our group, and is before the main sailing season begins when attendance might be low.

Updates to our website will be required to reflect the new name, status, and other details. As our webmaster, Mark Crosby, is away sailing to Haida Gwaii, this will have to wait until his return.

- **Review minutes of last meeting with VPB** – The minutes were found to be generally complete, but with several items still outstanding or unresolved:
  - **Wait List** – yet to be presented by PB staff.
  - **Year round water** – an update on feasibility is requested from PB staff.
  - **Fire contingency** – Some kind of policy or instructions should be included with the annual moorage lease documents. A meeting or demonstration from the Fire Department may also be helpful.
  - **Electrical Fees (alternate models for fees)** – Waiting on feedback from PB staff.
  - **Bathroom Renovations** – Defined start and end dates are requested.
  - **Bicycle lockup pen** – An area for bike lockup under Burrard Bridge has been cleared out, but no racks installed yet. Update is requested.
  - **Tide Grid** – New plates have been installed and the grid cleaned of debris and mud. A ladder was installed, but is already broken due to poor installation. A re-design is requested.
  - **Parking pass mirror hangers** – Still waiting for these.
  - **Derelict Boats** – was “closed” in previous minutes, but the group feels that this is an ongoing issue. The marina office should be able to prove that every boat has valid insurance.
- **Repair projects progress update** – The last four slips of “S” dock have been blocked by yellow tape, and four vessels relocated. A firm schedule of repairs, per the engineering report’s recommendations, will be requested at the next meeting with PB staff.
- **Empty Slip Survey** – Three surveys of the east side of the marina were conducted in April, mainly on weekday evenings. It was found that on average there were about 45 empty slips. This sheds doubt on the Parks Board’s insistence that there is a lengthy waiting list.

It was recommended that these findings be put into a spreadsheet, and more surveys be conducted at times when boats are least likely to be out for a day or weekend trip.

A count of “derelict” boats may also be useful, as well as polling members to find out how long they had been on a waiting list before being granted a slip.

- **Jim Cannon's Issues** – The group considered the experiences of fellow member Jim Cannon. These included:
  - Being re-assigned to a different slip after having transferred ownership of the boat from the previous owner.
  - Being told by a junior staffer that he could keep items in a dock box at the old slip, but later finding the dock box broken into and most items missing. A senior staffer in the office admitted to disposing of the items.
  - Finding the new slip on L dock to be extremely difficult to get in and out of, to the point where his wife will not go out on the boat without extra crew to help in docking, and suggesting that they sell the boat.
  - Being told by a senior staffer that no boat would be assigned to the slip next to him (due to narrow width), but later finding that another boater was considering the slip as they had been told by the office that they could have the slip if they wanted it.

The group found that while Mr. Cannon's assurance that could retain use of the dock box at his old slip might have been a bit naive, the senior staffer should have known whose property was in the dock box, and should have contacted Mr. Cannon in regards to relocating the items. Also, Mr. Cannon feels afraid to ask the office if he could be relocated, and he and his wife have been treated in a manner tantamount to bullying. The group should lobby on behalf of Mr. Cannon for better treatment and clarity on slip re-assignments.

- **Upcoming Parks Board Meeting** – During the course of the meeting it was discovered that the marina was to be a topic at an upcoming Parks Board meeting to be held on June 24th (six days later). No one from the group had received any communications from Parks Board staff or commissioners regarding this important issue. This serves to highlight the lack of communication that boaters get from the Parks Board. It was decided to urge attendance of as many boaters as possible at the upcoming meeting, and to speak on our concerns in front of the Commissioners.

**The meeting was adjourned at 9:12 PM.**

**Future meetings:**

- The next meeting will be with Parks Board staff, at a time and date yet to be determined, at the Members Lounge at Burrard Civic Marina. All members are welcome to attend.