

## **Burrard Civic Marina Community Association**

### **Agenda for Meeting with Parks Board Staff**

July 24, 2013 at 3:30 PM, Marina Members Lounge

**Attendees:** VPB: Ken Maguire, Cassio Thieves, Grant Barber

BCMCA: Sean Smith, JC d'Almeida, Grant Butler, Jennifer Homes, Ken Christie, Grant Phillips, Tom Wong

**Meeting Called to Order at: 3:30 PM**

---

#### **Business:**

##### **1) Society status and constitution**

We are now a registered society, and have adopted the standard set of bylaws provided by the BC Society Act.

Our Constitution is as follows:

- (a) To promote boating safety at Burrard Civic Marina.
- (b) To encourage fair value for user fees at Burrard Civic Marina.
- (c) To protect the environment at Burrard Civic Marina.
- (d) To promote boating for the common person.

##### **2) Repair projects progress update**

*Minor work such as bolt tightening has been done. A contractor has been hired and hoping that work will be completed by December. (Includes pile replacement.) Details to be e-mailed from marina office once dates are confirmed.*

##### **3) Washroom/showers – start & end date? Contract awarded? Separate entrance for shower stall side?**

*Work to start in September, be completed by end of year. Looked at possibility of separate entrances for showers, but not feasible. Asbestos in structure has added schedule delays, as mitigation procedures will be necessary. Public washrooms also to be renovated, so overflow can go to those washrooms. Access to funding for public washroom renovation was prime reason PB was able to also secure funding to renovate members washrooms.*

##### **4) Waiting List – available in better format?**

*Checklist prepared for various factors, such as beam, draft, mast height etc. Checklist will be sent to BCMCA for comment. Wide variety of slip sizes, capacity etc. makes it difficult to prepare an easy list of types of boats on waiting list. Cassio says list is "full all the time".*

##### **5) Year round water – update on feasibility?**

*Two new areas to be added for year round water for this winter. Water will be available year round, at all taps, on:*

- *E dock (to fuel dock)*
- *F dock (under bridge)*
- *Main connector dock between G and L docks*

**6) Fire contingency plan – Include policy/instructions with annual moorage contract. Meeting/demonstration with local fire department?**

*Signs to be posted stating in case of fire to evacuate and call 911. Still no practical answer to case where fire on a dock cuts off only escape route for those at the end of a dock.*

**7) Electrical fees** – alternate model for billing?

*Cost of electricity to entire facility (lights and all) ranges from \$38 to \$55,000 per year (over past 5 years). It appears that the cost of power for the entire facility has been traditionally borne by only those who pay for shore power. (thereby subsidizing the rest of the facility)*

*Alternate model discussed whereby cost of total power bill to be evenly distributed amongst all customers, either on the basis of slip length, or boat length. Ballpark figure would be \$88 per year, per slip. (compares favourably with current cost of approx \$30 per month.) Drawback is those who don't use power will be in turn subsidizing those who do. For consideration by group and feedback to VPB, could be in place for next contract year.*

**8) Bicycle lockup pen** – no bike racks yet.

*Space for bike pen too small for regular bike racks, will be installing stand-up type racks, which must be custom-made. Waiting for timeline for installation from City works staff.*

**9) Tide grid** – ladder re-design

*Ladder broke where installed into wood part of dock (wood not strong enough). Waiting for repair of dock before attempting to re-install.*

**10) Parking pass mirror hangers**

*Prototype mirror hangers shown. Each customer will receive 2 hanger passes. Special arrangements will have to be worked out for boats owned by shared ownership clubs with many members.*

**11) Derelict boats** – office should be able to show that all have insurance?

*Cassio says all customers have shown valid insurance, so any "derelicts" must still at least be able to pass requirements to get insurance. Noted that there are fewer derelict boats than in previous years. Item closed.*

**12) Jim Cannon's issues** - slip re-assignment, dock box break-in

*Admission of miscommunication, phone call should have been made. Encourage Mr. Cannon to apply to office to go on waiting list for better slip with less current.*

**13) Communication** – group only found out about "Marina Metrics" motion at last PB meeting less than 1 week prior.

*Ken Maguire said they got the same amount of notice as we did.*

**14) "Marina Metrics" motion** – now that it's passed, what does this imply?

*Staff to review concepts for dry-stacking, put necessary capital repairs on the radar screen. Suggest holding a special meeting in Sept/Oct dedicated solely to suggestions for Capital Plan.*

**15) Private Property/No Trespassing sign** - for parking lot entrance, as recommended by security staff.

*Some disbelief by PB staff that police could not charge person who assaulted security staff. Sign would be a cheap fix, but no commitment to installing sign.*

*Suggest letter of commendation from BCMCA for much improved level of security provided by "Salty". We definitely want to retain him.*

**16) Members Notice Board** – where is it?

*Was taken down to move to bulletin board side and add snag form drop box. Problem with missing work order and hold-ups at works yard. Work order issue resolved, should be re-installed soon.*

**17) Snag Forms** – are they available yet? (Logs in marina, overhead wire mesh sagging at east gate, slip numbers unreadable)

See above.

**18) Parking enforcement** – over 25 cars observed without current stickers on July 1 weekend, lot full.

*Office was taking “soft approach”. Suggest warning notices for first month after contract renewal (April), then active towing thereafter. Policy details for consideration by BCMCA, send recommendations to VPB.*

**19) Warning Sign** – concern over kayakers, paddle boarders in marina slipways & potential collisions, some kind of “Private Marina”, “No Exit”, or “Marina Users Only” signs suggested.

*New sign was installed at end of K dock. Can only put signs on Marina property, Burrard Bridge pier considered but is not in marina jurisdiction. Cassio will write letter to paddle board rental company on Granville Island suggesting that people who rent boards be clearly notified that marinas are private and out of bounds.*

**20) Speeding boats & big wakes** – will Marina office act on offenders observed by members?

*Vancouver Police Dep’t Marine Squad very interested in hearing of complaints – all members should forward complaints to them. E-mail from marina office to come out with instructions to all customers.*

**21) Members area** - Canadian Flag was replaced on flagpole, artists using marina members area.

*VPB still promoting the artists agenda, attempting to encourage marina customers to be friendly and check out art events. Uphill battle on that front since the Art “Field House” project got off on the wrong foot with marina customers.*

#### **Other Business:**

**Is BCM being consulted regarding Cornwall bike lane & Burrard Bridge south end realignment plans?**

*No. Individuals are encouraged to get involved on their own.*

**Cassio passing on private contact information of members (re: report of speeding boats)**

*Cassio admits misunderstanding, believed that member would have been fine with being contacted.*

**Wifi signal weak**

*Antenna to be relocated to try and get better coverage*

**Burnt out light bulbs on docks**

*Bulbs are being replaced, but staff aren’t around at night to check if they work. Could be ballasts or wiring defects. Repairs can only be done when 2 staff are available as ladder must be used. Changing ballasts is a maintenance worker job, not BCM staff.*

**Bathroom cleaning irregular**

*Cleaning staff has Tuesdays and Thursdays off.*

**Woodwards legacy & purpose of marina** (especially in regard to being “affordable” – noted that VRC is much cheaper)

*Gordon Barber says VPB staff has thoroughly searched for any documents but can’t find any. If BCMCA members can bring anything to light, please bring it forward. Fees are set by the board, only the board has the power to change this.*

**Meeting Protocol**

*Ken Maguire requested that sarcasm and criticism be toned down. Negative attitudes not helpful.*

**Next Meeting**

*Requested that a "regular business" meeting be scheduled for sometime in September, a Capital Plan discussion be held in October. Ken Maguire to coordinate available dates/times.*

**Meeting Adjourned At: 5:20**