

Burrard Civic Marina Community Association

Annual General Meeting - MINUTES

June 9, 2015, 7 PM, at the Billy Bishop Legion Pub, 1407 Laburnum St., Vancouver.

1. Call to Order

Meeting Called to order at 7:15 PM

2. Proof of Quorum

Per the Association bylaws, which are based on the Society Act Schedule B, (without modifications), Part 4 (Proceedings at General Meetings), article 16(3) states that:

“a quorum is 3 members present or a greater number that the members may determine at a general meeting.”

There being 14 members present, the quorum requirement had been met.

3. Proof of Notice

Proof of Notice is covered under the Society Act Schedule B under Part 11 (Notices to Members), as follows:

- 58 A notice may be given to a member, either personally or by mail to the member at the member’s registered address.
- 59 A notice sent by mail is deemed to have been given on the second day following the day on which the notice is posted, and in proving that the notice has been given, it is sufficient to prove the notice was properly addressed and put in a Canadian post office receptacle.
- 60 (1) Notice of a general meeting must be given to
- (a) Every member shown on the register of members on the day notice is given, and
 - (b) The auditor, if Part 10 applies.

Note that sending notice by e-mail is considered an acceptable alternative to sending notices by mail, and while not explicitly stated, two weeks notice is considered standard practice. Notice was given by e-mail on Tuesday May 19th, to all members subscribed to the BCMCA e-mail forum.

4. Previous Minutes (attached)

5. Old Business

a. Achievements in the past year:

- i. **Repairs to some pilings & docks:** Took much longer than expected, however we believe most of the urgent work has been done.
- ii. **New washrooms:** The new washrooms are very nice and much appreciated. However a problem was noted with the short timing of the shower button in the women’s washroom.
- iii. **Bike racks:** Again, took a while to get installed but we now have them. It was noted that more are needed, the current ones are full all the time. Abandoned bikes are an ongoing problem.
- iv. **Funding money for infrastructure renewal:** Our biggest success to date, through our efforts we have secured funding of \$500,000 thanks to the efforts of Parks Board Commissioner John Coupar, and \$2.9 million in leftover City budget (2014) thanks to the efforts of Ken Maguire.
- v. **Marina renewal study** (see New Business)
- vi. **Shoreline cleanup** (see New Business)
- vii. **Swap meet** (see New Business)

b. Outstanding Safety issues:

- i. **Tide Grid Ladder**

- ii. **Longer gangways**
 - iii. **Snow removal**
 - iv. **Emergency plans (ie, fire?)** JC will follow up on access to the fire department report on the boat fire in January.
 - v. **Burnt out lights**
 - vi. **De-watering pumps access**
- c. **Security:**
- i. **New fence:** New fencing at the top of parking lot has been completed.
 - ii. **Cameras:** Some cameras are being installed, but webcams would be very beneficial.
 - iii. **New guards patrol routes:** Some concerns about whether they are patrolling all of the docks. Can we get a description of their duties?
 - iv. **Notices of Security Issues:** The marina office should be e-mailing owners when there have been reported break-ins or other problems.
 - v. **Motion Sensor Lights:** Were suggested for particular locations, L-dock is especially prone to break-ins.
 - vi. **Parking lot gate:** This is closed at night but never locked. Installing a motorized gate activated by the marina pass would be more secure.
- d. **Near-term wish list:**
- i. **Year-round water**
 - ii. **Bird roosting deterrents** (pilings, cross-arms, lights)
 - iii. **Wave/wake attenuation** (will be addressed in marina study)
 - iv. **More pro-active daily maintenance** (dock cleaning etc.)
- e. **Longer-term wish list:**
- i. **Caretaker's suite:** We were verbally promised that it would be returned to the marina by 2016. We should get this commitment in writing.
 - ii. **Workshop area**
 - iii. **Parking lot:** A suggestion was made to swap the boat storage area with vehicle parking area. The membership present did not think this would be a viable idea, it might cause more problems for vehicles maneuvering boat trailers.
 - iv. **Unused area under Burrard Bridge:** Potential uses? Container storage was suggested.

6. Financial Report

Treasurer Peter Vandergugten reports that we had \$747.70 in the bank as of April 30th/2015. Expenses were \$125.81 in cheques, and \$40.95 in bank charges.

7. Membership Update

JC reports that we had 24 paid-up members in 2014. Note that membership is by boat, not individual, so generally one could consider that each boat represents 2 persons. Most of those present at the meeting have paid up for 2015, and other renewals are coming in. Membership fees remain at \$25 per boat.

It was discussed that as the Marina Renewal Study gets rolling, and user consultation meetings are expected to be held, we should advertise to users that "change is coming, if you have an opinion, we are your voice".

8. Election of Directors

Other past directors (Ken Christie, Sean Smith, JC d'Almeida, Peter Vandergugten) offered to stand again for 2015. Grant Phillips said he would retire from the position of director if someone new wishes to take on the role. Marie

Anne Alward offered to stand for the vacancy. There being no other persons volunteering for director, the five persons volunteering were acclaimed for the positions. We thank Grant Phillips for his work in participating as a Director for the association.

Directors for 2015-2016 are:

- JC d'Almeida
- Peter Vandergugten
- Marie Anne Alward
- Ken Christie
- Sean Smith

9. New Business

- Shoreline Cleanup:** Last September's Shoreline Cleanup was a great success, and we should participate again this coming September.
- Swap Meet and BBQ:** This was also a success last year, and we should plan to do this again this summer.
- T-shirts:** JC suggested we could have some BCMCA T-shirts made up, perhaps in time for a summer BBQ.
- Update on PB Marina Renewal Study**
- Dock Boxes:** Cassio has told some owners on F dock that they are not allowed to have dock boxes, yet they seem to be acceptable in other areas. Policy as usual is inconsistent. It was suggested that where physically possible, the marina should allow dock boxes and perhaps charge a nominal fee for them.
- Derelict boats:** Some boats are in terrible condition, and an embarrassment for guests. Sinking and abandoned dinghies are particularly problematic. However, the definition of an unacceptable "derelict" remains a thorny issue. Some owners may be having extended health problems and cannot maintain their boats properly, it would be unfair to punish them for this. Mandatory ID stickers on dinghies may help solve the issue of abandoned dinghies.
- Kids life jackets kiosk:** Some marinas, such as Gibsons and Ladysmith, have a kiosk of loaner life jackets for kids. JC has offered his services to build one. The BCMCA's name could be prominently displayed and give us some free advertising. There might be some funding available for a proactive safety feature like this.
- Dogs on leash:** Marina staff should be pro-actively enforcing the rules, and making sure owners clean up after their dogs.
- Good Neighbour Policy:** It was suggested that noisy activities such as pressure-washing should be discouraged on weekends, when others may have guests at their boats for a BBQ dinner.
- Electrical Power billing:** it was suggested that BC Hydro may be able to do an audit.
- BCMCA Bicycle:** Ken Christie donated an old bike for use by the membership for things like making trips to Granville Island or local marine supply stores. The bike is an UPLANDS 10 speed 1980s model, black with spots of red and blue spray paint, located at the far end of the bike rack. Cable combination lock: 4224
- Marina Mission Statement:** A discussion over why the Parks Board runs a marina, and that its mission should be not just to compete with other privately-run marinas, but to provide a place for citizens of moderate means (small boat owners) a place to be able to enjoy boating in our local waters. This reflects what we believe the original intention of the Woodwards family had in mind when the marina was established. An official Mission Statement embodying this notion, adopted by the Parks Board, would help define the future plans for the marina and how policy is set.
- Online Survey:** It was agreed that an online survey might be a good way to re-connect with the rest of the membership to prioritize the importance of various items on the "wish list". This will be useful in upcoming meetings with the marina renewal study consultant. Sean Smith offered to put together an online survey.

10. Meeting Adjournment

The meeting was adjourned at 9:40 PM